

**MINUTES OF A MEETING OF THE HARBOR COASTAL ZONE MANAGEMENT COMMISSION (HCZMC) OF THE VILLAGE OF MAMARONECK HELD NOVEMBER 16, 2011 AT 7:30 p.m. IN THE Regatta AT VILLAGE HALL, MAMARONECK NEW YORK**

**PRESENT:** Carl Birman, Chairman  
Bert Siegel  
Alice Pernick  
Nick Allison  
Peter Jackson  
Laura Schneider  
Jim Bilotta

The meeting of the HCZM was called to order by Chairman Carl Birman at 7:45 p.m.

**MINUTES**

On motion of Mr. Siegel, seconded by Mr. Pernick the minutes of June 15, 2011 were approved 6 yes, 1 abstain.

Ayes: Birman, Siegel, Pernick, Allison, Schneider, Billotta  
Nays: None  
Abstain: Jackson

The minutes of July 11, 2011 previously approved October 19, 2011.

On motion of Mr. Allison, seconded by Ms. Schneider the minutes of September 21, 2011 were approved 7 yes.

Ayes: Birman, Siegel, Pernick, Allison, Schneider, Billotta, Jackson  
Nays: None

The minutes of October 19, 2011 were tabled to the December meeting.

**OLD BUSINESS**

**1. The Training Manual**

The chairman discussed updating the training manual; Ms. Schneider stated she would like to put the matter over until the LWRP update is finished so it could be incorporated.

Chairman Birman stated the manual has SEQRA issues a lot of it is out of date.

Mr. Jackson stated that members could contact WMPF (Westchester County Planning Federation) for training manuals and SEQRA cookbooks.

Chairman Birman stated that members need ongoing training. He would like to see the training manual to be lean and mean and very specific. Mr. Birman further stated that this is his last meeting as chairman but he would like to help with the training manual when he steps down.

Mr. Jackson stated that there can be training sessions without violating the open meetings law.

Chairman Birman, proposed to keep the training manual on the agenda every month, as the training manual is the Boards and the members should make it work for them.

Ms. Schneider stated it would be helpful to have all the board members perspective and would appreciate input.

The members discussed ways in which they would tackle updating the manual, stating that an outline should be created, to focus on specifics such as what is good and should be kept, what is not essential and what would be helpful. Provisions for links and resources could be provided on the web site.

Ms. Pernick will contact The Village manger regarding training for the members.

## **2. LWRP**

Chairman Birman stated that Mr. Bilotta and Mr. Siegel were unable to be at last meeting.

Mr. Jackson stated that the committee working on the LWRP had a work shop on November 2, 2011 were they received a lot of input from the public, the marine industry, the clubs and Mr. Natchez. They are hoping to have another workshop late November or early December. Also they are waiting for the Village board to make a SEQR determination and comments from the Department of State.

The Village HCZMC is not advisory like the Town CZMC and the Village Board has no plans to change its role.

If SEQR is removed the Commission would only be advisory, if the Planning Board is lead agency the applicant has to return to the HCZM for a consistency review.

Mr. Jackson stated that when SEQR is declared the HCZM has to determine the projects impact, possibly creating an automatic Article 78, counsel is discussing the issue.

Chairman Birman stated the document is dated and requires an update, Mr. Allison stated that the state requires an update and Mr. Jackson stated that the state issued a grant to work on the update and it has been extended to March 2012.

Currently there are 13 sections one of which does not apply to the Village.

Mr. Siegel stated that the document should be shrunk and made easier to understand, the document is for the commissions use and the members should be comfortable with the revisions.

Ms. Schneider stated that there is some redundancy, and in some areas there needs an expansion of the document.

Mr. Jackson stated that Mr. McCaffery (the specialist helping to write the update) is available to listen to any comments or suggestions the members may have.

The format of the material was discussed.

Mr. Jackson stated that it might be helpful for the members to wait until the draft sent to the Department of State is returned with their comments.

Ms. Pernick stated that the document as it stands now is a bit unwieldy; wording should be simplified as the committee is made up of citizen volunteers who might not understand the jargon.

Mr. Billotta suggested she send her comments to Mr. McCaffery.

Ms. Schneider suggested a glossary of technical terms.

Ms. Pernick suggested that the LWRP should, in its policies, explicitly favor the use of, and waterfront access for, non-motorized boats. She also suggested that the document grant the HCZM Commission the authority to consider overall aesthetic and scenic values when weighing the appropriateness of enlarging private docks, in addition to navigation concerns.

Mr. Jackson stated there are several things designed to deal with docks and floats such as a perimeter permit, navigable traffic accessibility, and that there be no encroachments on the channel.

Chairman Birman tabled the matter to the January meeting, until after the state comments are available.

## **ADJOURNMENT**

On motion of Mr. Jackson, seconded by Mr. Siegel the meeting was adjourned at 9:15P.M.

Minutes prepared by

Francine M. Brill